Be It Remembered that the Greene County

Board of Commissioners met in Regular

Session on Tuesday, December 20, 2016 at

9:30 a.m. in the Commissioners’ Room on

the third floor of the Courthouse.

The meeting was called to order by Nathan Abrams.

The Pledge of Allegiance opened the meeting.

Those present were: Nathan Abrams, Ed Michael, Rick Graves, and County Attorney Marilyn Hartman.

**Re: Minutes**

The minutes of the regular meeting held on December 6, 2016 and the minutes of the joint special session with the County Council held on December 12, 2016 were approved on a motion made by Ed Michael. Rick Graves seconded the motion. Motion passed unanimously.

**Re: Claims**

Ed Michael made a motion to approve all claims submitted for payment on December 20, 2016. Rick Graves seconded the motion. Motion passed unanimously.

**Re: Payroll**

Ed Michael made a motion to approve the county payroll submitted for payment on December 20, 2016. Rick Graves seconded the motion. Motion passed unanimously.

**Re: Greene County IT Director (New Server)**

Rick Graves made a motion to approve the Professional Services Service Agreement between Matrix Integration and the Board of Commissioners of Greene County, Indiana for a much needed data center refresh, whose project name is Server and Storage Refresh, pending the approval of the Agreement by County Attorney Marilyn Hartman. Included within the motion is the ability of incoming Commissioners’ President Ed Michael to sign the Agreement on behalf of Greene County. The total cost of this Project is $71,222.00. Ed Michael seconded the motion. Motion passed unanimously. Terms of this Agreement are incorporated by reference.

**Re: Greene County IT Director (Time Clock)**

Rick Graves made a motion to approve the Purchase Agreement between Harris Computer Corporation and the Board of Commissioners of Greene County, Indiana for a county-wide time clock, pending the approval of the Agreement by County Attorney Marilyn Hartman. Included within the motion is the ability of incoming Commissioners’ President Ed Michael to sign the Agreement on behalf of Greene County. The total cost of this Project is $35,776.00 and should be implemented sometime in March, 2017. Nathan Abrams seconded the motion. Motion passed unanimously. Terms of this Agreement are incorporated by reference.

**Re: Spy Glass Presentation**

The SpyGlass Group, a communications auditing firm who has helped some 29 counties in Indiana, presented the Commissioners with an audit agreement that could possibly save the county money with regard to its past communications invoices. Rick Graves made a motion to table any possible agreement with SpyGlass until Commissioner Ed Michael, County Attorney Marilyn Hartman, and County Auditor Patty Baker meet and have a chance to look it over first. Ed Michael seconded the motion. Motion passed unanimously.

**Re: Pace Appointment – Judy Miller**

Ed Michael made a motion to appoint Judy Miller to serve on the Pace Community Action Agency’s Board of Directors. Rick Graves seconded the motion. Motion passed unanimously.

**Re: Drug & Alcohol Director – Payment Request**

Ed Michael made a motion to approve a payment request in the amount of $875.31 within the Greene County Drug & Alcohol Fund brought to the Council by Drug & Alcohol Director Nicole Noel. Rick Graves seconded the motion. Motion passed unanimously. The payment request was already approved by the County Council at their December 12, 2016 Meeting.

**Re: Ordinance No. 2016-07, Amending Personnel Policies & Procedures**

Rick Graves made a motion to approve Ordinance No. 2016-03, An Ordinance of the Greene County Board of Commissioners and Greene County Council Amending Personnel Policies and Procedures. The amendments to the Greene County Personnel Policies Handbook presented to the Commissioners by Nathan Abrams include Fair Labor Standards Act (FLSA) exclusions, internal controls, sick leave policy, and compensatory time issues. Ed Michael seconded the motion. Motion passed unanimously. Terms of this Ordinance are incorporated by reference. The Ordinance was already approved by the County Council at their December 12, 2016 Meeting.

**Re: Ordinance No. 2016-08, Watermark Ordinance**

Ed Michael made a motion to approve Ordinance No. 2016-08, An Ordinance Permitting the Recorder of Greene County, Indiana to Watermark Bulk Form Copies thereby allowing the County Recorder to watermark copies of records that are sold in bulk form in order to prevent their resale. Rick Graves seconded the motion. Motion passed unanimously. Terms of this Ordinance are incorporated by reference.

**Re: Greene County Event Center Board Appointment – Richard Nichols**

Rick Graves made a motion to appoint Richard Nichols to serve on the Greene County Event Center Board to fill the vacancy left by former Board Member Mike Williams. Ed Michael seconded the motion. Motion passed unanimously.

**Re: Greene County Commissioner Appointments for 2017**

Ed Michael made a motion to reappoint the following people to serve in 2017 for the positions listed: Roger Hamilton as Highway Superintendent, Tim Barker as Courthouse Maintenance Supervisor, and Mike Adams as Weights & Measures Officer. Rick Graves seconded the motion. Motion passed unanimously.

**Re: Greene County Commissioner (County Attorney 2017 Contract)**

Rick Graves made a motion to approve the 2017 Letter of Engagement with Hartman Law, P.C. for legal services to the Board of Commissioners of Greene County, Indiana. Ed Michael seconded the motion. Motion passed unanimously. Terms of this Letter of Engagement are incorporated by reference.

**Re: Resolution No. 2016-18, regarding Conflict of Interest Policy**

Rick Graves made a motion approve Resolution No. 2016-18, A Resolution of the Board of Commissioners of Greene County, Indiana, Establishing a Conflict of Interest Policy. The Ordinance states in part that no political party or County employee shall accept a gratuity of any amount greater than $200.00 from a vendor conducting business with the County. Ed Michael seconded the motion. Motion passed unanimously. Terms of this Resolution are incorporated by reference.

**Re: Board of Commissioners (2017 Reorganization) President**

Rick Graves made a motion to appoint Ed Michael to serve as President of the Board of Commissioners for 2017. Nathan Abrams seconded the motion. Motion passed unanimously.

**Re: Board of Commissioners (2017 Reorganization) Vice-President**

Rick Graves made a motion to appoint Nathan Abrams to serve as Vice-President of the Board of Commissioners for 2017. Ed Michaels seconded the motion. Motion passed unanimously.

There being no further business to come before the board, Ed Michaels made a motion to adjourn. Rick Graves seconded the motion. Motion passed unanimously.

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Nathan L. Abrams Edward L. Michael Rick Graves

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Patricia L. Baker, Auditor