

**Minutes of the Regular Meeting of the Greene County Building Corporation
January 24, 2018**

The regular meeting of the Greene County Building Corporation was held in the Commissioners Room of the Greene County Courthouse at 8:45 a.m. following the meeting of the Greene County Redevelopment Authority at 8:30 a.m. Present were Steve Schantz, Tom Pafford, and Tim Barker. Also present were Mike Hasler, Sheriff and Jeremy Kunz of Garmong Construction County Commissioner Rick Graves and the Corporation's legal counsel, Marilyn Hartman.

The meeting was called to order by the President. The minutes of the November 22, 2017, December 7, 2017, and December 12, 2017, were presented for review and approval. A motion was made by Tom Pafford and seconded by Tim Barker to waive the reading of the minutes and approve them with the correction of the Weddle Construction Base Bid to be \$9,322,000. The motion was approved unanimously.

The next item of business was the election of officers. A motion was made by Tom Pafford and seconded by Tim Barker to re-elect the same officers for 2018 as those who served in 2017, namely, Steve Schantz as president; Tom Pafford as vice president, and Tim Barker as secretary. The motion was approved unanimously.

The members executed their oaths of office.

The next item of business was discussion to change the meeting time. After discussion a motion was made by Tom Pafford and seconded by Tim Baker to change the meeting start time from 8:30 to 8:00 a.m. with meetings to be held on the fourth Wednesday of each month. The motion was approved unanimously.

Jeremy Kunz provided a project budget summary which showed the projected fees for RQAW and Garmong. The budget summary will be revised once actual fees are finalized. Kunz also presented the first of the monthly report on the Project. The monthly report includes a summary of some value engineering proposals that have been accepted and approved or pending. The January 2018 Monthly Report is hereby incorporated by reference and made a part of these minutes.

Kunz presented a proposal from Patriot Engineering and Environmental, Inc. to provide construction material testing and inspection services for the Jail Addition Project. After discussion, a motion was made by Tim Barker and seconded by Tom Pafford to enter into a professional services contract with Patriot subject to the Corporation's attorney's review.

Kunz submitted the construction contract with B&S Contract, which was executed by the Board. Kunz will forward the other prime contracts to the Board for signatures as soon as signed copies have been returned from the other bidders.

There was submitted for approval Trustee Authorization Request 2018-01, directed to the Bank of New York as Trustee in the sum of \$ 33,377.25, for the filing system installation in the

Courthouse. After review, a motion was made by Tom Pafford and seconded by Tim Barker to approve the claims. The motion was approved unanimously. Trustee Payment Request 2018-01 is hereby incorporated by reference and made a part of these minutes.

There was also presented Trustee Payment Request 2018-01, to Huntington Bank as Trustee the sum of \$942,450.33 for obligations related to the jail project. After review a motion was made by Tim Barker and seconded by Tom Pafford to authorize payment of the claims. The motion was approved unanimously. The Trustee Payment Request is hereby incorporated by reference and made a part of these minutes.

The next item of business was consideration of a Letter of Engagement for legal services to be provided by Hartman Law for the calendar year 2018. After discussion a motion was made by Tim Barker and seconded by Tom Pafford to accept the agreement for legal services. The motion was approved unanimously.

The Board took a recess until 10:00 a.m. to receive bids for the fire protection work in connection with the jail expansion project. At 10:00 a.m. the meeting resumed. Board received the following bids: (1) a bid from Geyer Fire Protection LLC, with a base bid of \$261,750.00; Alternate #1, a deduct of \$2,150; Alternate #2 a deduct of \$1,650.00; with Alternates 3 through 6 not applicable; and (2) a bid from Tri-State Fire, with a base bid of \$280,960.00; Alternate #1 a deduct of \$2,500; Alternate #2 a deduct of \$2,500; and Alternates s 3 through 6 n/a. After receipt of bids, a motion was made by Tom Pafford and seconded by Tim Barker to take the bids under advisement and make an award at the next meeting on February 28, 2018, at 8:00 a.m.

There being no further business, the meeting was adjourned.

APPROVED this 28th day of February, 2018.


Tim E. Barker, Secretary