

**Minutes of the Special Meeting  
of the  
Greene County Emergency Medical Services Board  
March 9, 2020**

The special meeting of the Greene County Emergency Medical Services Board was held in the Commissioners' Room of the Greene County Courthouse on March 9, 2020 at 1:00 p.m. Present were Ed Michael, Joe Huntington, Mike Hasler, and Troy Gaither. Also present were the Board's attorney Marvin Abshire, Ambulance Service Director Doug Hall and Ambulance Billing Services, Inc. representative James Freeman. Absent was Brad Norton.

The special meeting was called to order by President Ed Michael.

Ambulance Billing Services, Inc. (ABS) president and owner James Freeman presented to the Board its detailed comprehensive billing and revenue cycle management solution. ABS facility is located in Elkhart, Indiana and exclusively serves only Indiana EMS providers with 30 years of billing management experience. ABS has 16 staff members including 6 nationally credited coders; and it serves approximately 60 clients. ABS provides a certified compliance officer to conduct periodic audits and reviews; provides all coding; files electronically; bills daily; uses software with statistical tracking that is compatible with the software currently used by the Greene County Ambulance Service; provides detailed monthly reporting; works with patients on payment plans; has strong internal controls; provides compliance training and educational materials particularly regarding documentation; and offers initial onsite review with Ambulance Director at no charge for a smooth transition. ABS provided a two-year contract for review. The contract fee is 5.0% of net collections and is billed monthly, with optional automatic renewal for successive one-year terms. The contract also provides a 120-day "no fault" cancellation/transition provision. ABS recommended that Greene County Ambulance Service raise their rates to be comparable to surrounding areas.

The next item of business was discussion of the Ambulance Service Medical Director. Ed Michael reported that he met with Dr. William Powers regarding the necessary change of an Ambulance Service Medical Director. Dr. William Powers acknowledged the proposed change graciously and offered to assist in the future if needed. Dr. Michael Gamble has agreed to be present during the audit and review as a designee of Dr. William Powers.

The next item of business was billing rate increases. Doug Hall reported that he has gathered information on local rates from other service providers and has determined that Greene County's rates are well below the neighboring counties and the average. After discussion, a motion was made by Mike Hasler and seconded by Troy Gaither for Marvin Abshire to present to the Board of

Commissioners an “Ordinance Amending Ordinance 2010-08 Regarding Establishment of EMS Fees”. The motion passed unanimously.

The next item of business was sourcing of medications. Doug Hall recommends that the Greene County Ambulance Service receive its supply of narcotics through the Greene County General Hospital on an “as needed” basis. This arrangement would be more secure and provide better tracking. A contract is being drafted by the Hospital’s attorney.

Doug Hall reported that he obtained fuel cards on an existing account with Speedway. He provided a letter to each crew outlining the usage policies of the fuel card. After discussion, the Board determined that it would be beneficial to implement a universal policy authorizing the Greene County Emergency Medical Service to use a WEX Universal Fleet fuel card since they are accepted at more than 90% of all U.S. fuel sites. Marvin Abshire will present a Resolution to the Greene County Commissioners to adopt a Greene County Departmental WEX Universal Fleet fuel credit card to be used as the exclusive means to purchase diesel fuel, diesel exhaust fluid (DEF), gasoline and or oil. If the Resolution is passed all other fuel cards will be destroyed and the associated accounts will be closed.

There being no further business, Troy Gaither made a motion and was seconded by Joe Huntington to adjourn. The motion passed unanimously.

APPROVED this 21st day of April, 2020.

  
Marvin R. Abshire, Secretary