

**Minutes of the Greene County Regional Sewer District
Board of Directors
November 19, 2020**

The regular meeting of the Board of Directors of the Greene County Regional Sewer District was held at 8:30 a.m. on November 19, 2020, in the Commissioners' Room of the Greene County Courthouse. Present were Louis Massette, Allen Toon, Tim Turpen, Michael Turner, and Scott Oliphant. Also present were Matt Miller, the Board's Attorney Marvin Abshire, and Commissioner Rick Graves.

The meeting was opened by a pledge to the flag. The meeting was called to order by Louis Massette.

The first item of business was review and approval the Minutes of the January 16, 2020 meeting. It is noted that the regular meetings from February, 2020 through October, 2020 were cancelled. After review, a motion was made by Scott Oliphant seconded by Tim Turpen to waive the reading and approve the Minutes as presented. The motion was approved unanimously.

Matt Miller submitted to the Board the Operating Fund Financial Report with month to month comparisons incorporated herein by reference. The cash balance as of October 31, 2020 is \$15,269.95. A motion was made by Allen Toon and seconded by Tim Turpen to approve the Financial Report. The motion was approved unanimously.

The District's Attorney presented a "Fourth Amendment to Sub-Lease Agreement between Greene County, Indiana, by and through its Department of Redevelopment and the Greene County Regional Sewer District". The terms of the two-year Sub-Lease provides for the assumption of the Commission of certain costs and expenses of the District for an additional two years, terminating on December 31, 2022. A motion was made by Tim Turpen and seconded by Michael Turner to approve the Fourth Amendment to Sub-Lease Agreement incorporated by reference. The motion passed unanimously.

The District's Attorney presented an "Operations Management Agreement for the Greene County Regional Sewer District Wastewater Treatment Facilities". According to the terms of the Operations Agreement, Bynum Fanyo Utilities Inc., a private contracting firm which specializes in managing Sewer Facilities, will continue to provide operation and management services. A motion was made by Tim Turpen and seconded by Scott Oliphant to approve a three-year contract with Bynum Fanyo Utilities Inc. The motion passed unanimously.

The next item of business was the ManTech building construction and consideration of temporary ERU charge. ManTech construction is taking place in WestGate. Historically, the District has charged a connection fee and one ERU charge monthly until construction is completed. A motion was made by Scott Oliphant and seconded by Michael Turner to charge the previously approved connection fee in the amount of \$1,900.00 per estimated ERU and also charge one ERU month until the ManTech building is occupied. The motion passed unanimously. Marvin Abshire will follow through in contacting the contractor.

Since the District has not met since January, 2020, Louis Massette wanted to update the District on several matters as follows:

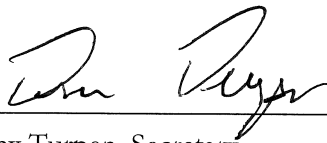
1. Scotland property owners Ty Robertson and Ronnie Summerville have each connected their separate residences to the sewer line. The Sewer Board had previously waived the connection fee if the property owners connected within three months.
2. Louis Massette contacted owners of White River Co-Op and they were very cooperative in updating their fees being charged based on their usage.
3. The state audit was completed.
4. The mowing contract with Big Bear Ridge, LLC was finalized and mowing invoices were routinely submitted to M. Miller & Associates Corp.
5. Lift station problems have been corrected.
6. An issue of a camper on WestGate Road was resolved by agreement and the camper has since departed the property.

Louis Massette reported that there has been no action at all on the Crane project. The last time they met was in January, due to COVID.

The final order of business was the 2021 meeting schedule. A motion was made by Scott Oliphant and seconded by Michael Turner to meet on the third Thursday of each month.

There being no further business, the meeting was adjourned.

APPROVED this 21st day of January, 2021.



Timothy Turpen, Secretary

Greene County Regional Sewer District
Operating Fund Financial Report
January 1, 2020 to October 31, 2020

	January	February	March	April	May	June	July	August	September	October	Total
Beginning Cash Balance	\$ 13,524.92	\$ 16,508.07	\$ 7,100.94	\$ 8,060.78	\$ 16,741.62	\$ 13,512.27	\$ 16,150.50	\$ 18,488.76	\$ 8,570.70	\$ 10,592.30	\$ 13,524.92
Receipts											
Sewer Connection Permits	-	-	-	-	-	-	-	-	-	-	-
Sewer Collections	14,656.50	5,516.50	7,297.65	8,696.35	8,484.50	11,842.80	8,806.50	8,728.60	6,826.00	9,096.50	89,951.90
Total Receipts	14,656.50	5,516.50	7,297.65	8,696.35	8,484.50	11,842.80	8,806.50	8,728.60	6,826.00	9,096.50	89,951.90
Expenses											
Utilities	149.70	1,784.00	1,702.85	15.51	3,350.85	1,701.70	3,216.00	70.85	1,318.85	1,326.85	14,637.16
Contractual Services	4,155.50	2,388.00	2,388.00	-	2,388.00	4,776.00	2,388.00	9,994.25	2,388.00	2,388.00	33,253.75
Repairs and Maintenance	4,264.15	10,047.63	1,510.00	-	3,863.00	2,022.87	160.24	6,185.56	393.55	-	28,447.00
Materials and Supplies	-	-	-	-	-	-	-	-	-	-	-
Advance Repayment-GCRC	704.00	704.00	704.00	-	2,112.00	704.00	704.00	704.00	704.00	704.00	7,744.00
Insurance	-	-	-	-	-	-	-	-	-	-	-
Collection Expense(Town of Bloomfield)	2,400.00	-	-	-	-	-	-	1,692.00	-	-	4,092.00
Office Expense	-	-	32.96	-	-	-	-	-	-	-	32.96
Total Expenses	11,673.35	14,923.63	6,337.81	15.51	11,713.85	9,204.57	6,468.24	18,646.66	4,804.40	4,418.85	88,206.87
Excess(Deficit) of Receipts Over Expenses	2,983.15	(9,407.13)	959.84	8,680.84	(3,229.35)	2,638.23	2,338.26	(9,918.06)	2,021.60	4,677.65	1,745.03
Ending Cash Balance	\$ 16,508.07	\$ 7,100.94	\$ 8,060.78	\$ 16,741.62	\$ 13,512.27	\$ 16,150.50	\$ 18,488.76	\$ 8,570.70	\$ 10,592.30	\$ 15,269.95	\$ 15,269.95

Additional Information:

Cash Balance as of November 16, 2020	\$ 15,381.70
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Unpaid Claims as of November 16, 2020	\$ -
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Greene County Regional Sewer District
Operating Fund Financial Report
Year-to-Date Thru October 31, 2018-2020

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Beginning Cash Balance	\$ 3,173.53	\$ 26,649.73	\$ 13,524.92
Receipts			
Sewer Connection Permits	26,900.00	-	-
Sewer Collections	<u>68,446.90</u>	<u>71,171.70</u>	<u>89,951.90</u>
Total Receipts	<u>95,346.90</u>	<u>71,171.70</u>	<u>89,951.90</u>
Expenses			
Utilities	17,637.48	16,235.16	14,637.16
Contractual Services	28,085.75	27,437.00	33,253.75
Repairs and Maintenance	13,279.41	23,687.42	28,447.00
Materials and Supplies	-	158.16	-
Advance Repayment-GCRC	7,744.00	7,744.00	7,744.00
Insurance	1,035.00	1,035.00	-
Collection Expense(Town of Bloomfield)	2,364.00	792.00	4,092.00
Refunds	300.00	-	-
Office Expense	<u>700.00</u>	<u>82.95</u>	<u>32.96</u>
Total Expenses	<u>71,145.64</u>	<u>77,171.69</u>	<u>88,206.87</u>
Excess(Deficit) of Receipts Over Expenses	<u>24,201.26</u>	<u>(5,999.99)</u>	<u>1,745.03</u>
Ending Cash Balance	<u>\$ 27,374.79</u>	<u>\$ 20,649.74</u>	<u>\$ 15,269.95</u>