

**Minutes of the Greene County Regional Sewer District  
Board of Directors  
January 21, 2021**

The regular meeting of the Board of Directors of the Greene County Regional Sewer District was held at 8:30 a.m. on January 21, 2021, in the Commissioners' Room of the Greene County Courthouse. Present were Louis Massette, Allen Toon, Tim Turpen, Michael Turner, and Scott Oliphant. Also present were Matt Miller, the Board's Attorney Marvin Abshire, and Randy Baker.

The meeting was opened by a pledge to the flag. The meeting was called to order by Louis Massette.

The first item of business was election of officers for 2021. A motion was made by Allen Toon and seconded by Michael Turner to keep the same officers as last year: Louis Massette as President; Allen Toon as Vice President, Timothy Turpen as Secretary, and Scott Oliphant as Treasurer. The motion was approved unanimously. The Board members each signed an Oath.

The next item of business was review and approval the Minutes of the November 19, 2020 meeting. It is noted that the regular meeting in December, 2020 was cancelled. After review, a motion was made by Allen Toon seconded by Scott Oliphant to waive the reading and approve the Minutes as presented. The motion was approved unanimously.

Matt Miller submitted to the Board the Operating Fund Financial Report with month to month comparisons incorporated herein by reference. The cash balance as of December 31, 2020 was \$15,424.83. Matt Miller noted that financially 2020 was a good year with sewer collections up 27%, however, the expenses increased as well, leaving income over expenses at \$1,900.00. Matt Miller further noted that repair and maintenance costs have more than doubled in a three-year period. Louis Massette noted that ManTech connection fee and rates were calculated by Bynum Fanyo & Associates, Rick Coppock. The connection fee will be \$3,990.00 and they will be charged 2.1 ERU's when fully occupied. A motion was made by Scott Oliphant and seconded by Tim Turpen to approve the Financial Report. The motion was approved unanimously.

Marvin Abshire presented an Agreement for Accounting Services with M. Miller & Associates Corp. The Agreement is effective for a period of two years commencing on January 1, 2021 and terminating on December 31, 2022. A motion was made by Scott Oliphant and seconded by Tim Turpen to approve the Agreement for Accounting Services. The motion was approved unanimously.

The next item of business was review of a mowing proposal submitted by Big Bear Ridge, LLC, Randy Baker, member dated January 3, 2021. Randy Baker informed the board that the proposed rates are the same as last year. After review, a motion was made by Scott Oliphant and seconded by Tim Turpen to approve the mowing proposal and the contract prepared by Marvin Abshire. The motion was approved unanimously.

Louis Massette brought to the board's attention the existence of an "Agreement for Installation of Sewer Line" dated December 10, 2015 between Greene County Regional Sewer District and Hasler Oil Company, Inc. (now known as White River Co-Op). The board discussed the terms of the Agreement regarding "Connection of Future Users of the Line" and "Acceptance of Line Maintenance". No motion was made and no action was taken.

In other business, Allen Toon suggested that the District check with Bynum Fanyo & Associates regarding the current capacity of the sewer system and begin depositing future hook-up fees into a separate account. Matt Miller suggested that the monies could go into an account to pay what they owe to the Redevelopment Commission. Currently, the Sewer District is paying the Redevelopment Commission \$704.00 per month. Originally the lease payments were to increase to \$1,500.00 per month after the initial two-year period, but the District has not had the funds to pay at a higher level. At the prior meeting, the District approved a "Fourth Amendment to a Sub-Lease Agreement between Greene County, Indiana, by and through its Department of Redevelopment and the Greene County Regional Sewer District". No motion was made and no action was taken.

In closing, Louis Massette informed the board that while COVID-19 is prevalent and unless there is business to be conducted, meetings may be cancelled on a month-to-month basis.

There being no further business, a motion was made by Scott Oliphant and seconded by Allen Toon to adjourn. The motion was approved unanimously.

APPROVED this 17th day of June, 2021.

A handwritten signature in dark ink, reading "Louis Massette", is written over a horizontal line.

Louis Massette, President

**Greene County Regional Sewer District**  
**Operating Fund Financial Report**  
**Year-to-Date Thru December 31, 2018-2020**

|   | <u>2018</u>         | <u>2019</u>         | <u>2020</u>         |
|---|---------------------|---------------------|---------------------|
| Beginning Cash Balance                    | \$ 3,173.53         | \$ 26,649.73        | \$ 13,524.92        |
| Receipts                                  |                     |                     |                     |
| Sewer Connection Permits                  | 51,900.00           | -                   | -                   |
| Sewer Collections                         | <u>81,406.60</u>    | <u>83,151.90</u>    | <u>105,373.00</u>   |
| Total Receipts                            | <u>133,306.60</u>   | <u>83,151.90</u>    | <u>105,373.00</u>   |
| Expenses                                  |                     |                     |                     |
| Utilities                                 | 21,018.18           | 21,049.52           | 17,530.86           |
| Contractual Services                      | 32,585.75           | 35,851.25           | 39,154.75           |
| Repairs and Maintenance                   | 15,387.47           | 28,155.83           | 33,284.00           |
| Materials and Supplies                    | -                   | 158.16              | 226.52              |
| Advance Repayment-GCRC                    | 34,856.00           | 9,152.00            | 9,152.00            |
| Insurance                                 | 1,035.00            | 1,035.00            | -                   |
| Collection Expense (Town of Bloomfield)   | 3,948.00            | 792.00              | 4,092.00            |
| Refunds                                   | 300.00              | -                   | -                   |
| Office Expense                            | <u>700.00</u>       | <u>82.95</u>        | <u>32.96</u>        |
| Total Expenses                            | <u>109,830.40</u>   | <u>96,276.71</u>    | <u>103,473.09</u>   |
| Excess(Deficit) of Receipts Over Expenses | <u>23,476.20</u>    | <u>(13,124.81)</u>  | <u>1,899.91</u>     |
| Ending Cash Balance                       | <u>\$ 26,649.73</u> | <u>\$ 13,524.92</u> | <u>\$ 15,424.83</u> |

**Greene County Regional Sewer District**  
Operating Fund Financial Report  
January 1, 2020 to December 31, 2020

|   | January      | February     | March       | April        | May          | June         | July         | August       | September    | October      | November     | December     | Total        |
|---|--------------|--------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Beginning Cash Balance                    | \$ 13,524.92 | \$ 16,508.07 | \$ 7,100.94 | \$ 8,060.78  | \$ 16,741.62 | \$ 13,512.27 | \$ 16,150.50 | \$ 18,488.76 | \$ 8,570.70  | \$ 10,592.30 | \$ 15,269.95 | \$ 16,362.70 | \$ 13,524.92 |
| Receipts                                  |              |              |             |              |              |              |              |              |              |              |              |              |              |
| Sewer Connection Permits                  | -            | -            | -           | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Sewer Collections                         | 14,656.50    | 5,516.50     | 7,297.65    | 8,696.35     | 8,484.50     | 11,842.80    | 8,806.50     | 8,728.60     | 6,826.00     | 9,096.50     | 7,106.60     | 8,314.50     | 105,373.00   |
| Total Receipts                            | 14,656.50    | 5,516.50     | 7,297.65    | 8,696.35     | 8,484.50     | 11,842.80    | 8,806.50     | 8,728.60     | 6,826.00     | 9,096.50     | 7,106.60     | 8,314.50     | 105,373.00   |
| Expenses                                  |              |              |             |              |              |              |              |              |              |              |              |              |              |
| Utilities                                 | 149.70       | 1,784.00     | 1,702.85    | 15.51        | 3,350.85     | 1,701.70     | 3,216.00     | 70.85        | 1,318.85     | 1,326.85     | 1,446.85     | 1,446.85     | 17,530.86    |
| Contractual Services                      | 4,155.50     | 2,388.00     | 2,388.00    | -            | 2,388.00     | 4,776.00     | 2,388.00     | 9,994.25     | 2,388.00     | 2,388.00     | 3,513.00     | 2,388.00     | 39,154.75    |
| Repairs and Maintenance                   | 4,264.15     | 10,047.63    | 1,510.00    | -            | 3,863.00     | 2,022.87     | 160.24       | 6,185.56     | 393.55       | -            | 350.00       | 4,487.00     | 33,284.00    |
| Materials and Supplies                    | -            | -            | -           | -            | -            | -            | -            | -            | -            | -            | -            | 226.52       | 226.52       |
| Advance Repayment-GCRC                    | 704.00       | 704.00       | 704.00      | -            | 2,112.00     | 704.00       | 704.00       | 704.00       | 704.00       | 704.00       | 704.00       | 704.00       | 9,152.00     |
| Insurance                                 | -            | -            | -           | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Collection Expense(Town of Bloomfield)    | 2,400.00     | -            | -           | -            | -            | -            | -            | 1,692.00     | -            | -            | -            | -            | 4,092.00     |
| Office Expense                            | -            | -            | 32.96       | -            | -            | -            | -            | -            | -            | -            | -            | -            | 32.96        |
| Total Expenses                            | 11,673.35    | 14,923.63    | 6,337.81    | 15.51        | 11,713.85    | 9,204.57     | 6,468.24     | 18,646.66    | 4,804.40     | 4,418.85     | 6,013.85     | 9,252.37     | 103,473.09   |
| Excess(Deficit) of Receipts Over Expenses | 2,983.15     | (9,407.13)   | 959.84      | 8,680.84     | (3,229.35)   | 2,638.23     | 2,338.26     | (9,918.06)   | 2,021.60     | 4,677.65     | 1,092.75     | (937.87)     | 1,899.91     |
| Ending Cash Balance                       | \$ 16,508.07 | \$ 7,100.94  | \$ 8,060.78 | \$ 16,741.62 | \$ 13,512.27 | \$ 16,150.50 | \$ 18,488.76 | \$ 8,570.70  | \$ 10,592.30 | \$ 15,269.95 | \$ 16,362.70 | \$ 15,424.83 | \$ 15,424.83 |

Additional Information:

|                                     |              |
|-------------------------------------|--------------|
| Cash Balance as of January 20, 2021 | \$ 15,968.55 |
|-------------------------------------|--------------|

Unpaid Claims as of January 20, 2021 \$ -