

**Minutes of the Greene County Regional Sewer District
Board of Directors
November 17, 2022**

The regular meeting of the Board of Directors of the Greene County Regional Sewer District was held at 8:30 a.m. on November 17, 2022, in the Commissioners' Room of the Greene County Courthouse. Present in person were Louis Massette, Allen Toon, Tim Turpen, and Scott Oliphant. Absent was Michael Turner. Also present in person were BFU, Inc. d/b/a Bynum Fanyo Utilities President/Owner Jeff Farmer, Matt Miller, Commissioner Rick Graves, and Board Attorney Marvin Abshire.

The meeting was opened by a pledge to the flag. The meeting was called to order by Louis Massette.

The first item of business was review and approval of the minutes from the September 13, 2022 meeting. It is noted that the October 20, 2022 meeting was cancelled. A motion was made by Scott Oliphant and seconded by Allen Toon to waive the reading and approve the minutes as presented. The motion was approved unanimously.

Matt Miller submitted the Operating Fund Financial Report with yearly and month-to-month comparisons incorporated herein by reference. The cash balance as of September 30, 2022 was \$74,319.02 and the cash balance as of October 31, 2022 was \$68,517.05. A motion was made by Allen Toon and seconded by Scott Oliphant to approve the Financial Report. The motion was approved unanimously.

Marvin Abshire presented an "Agreement for Accounting Services between the District and M. Miller & Associates Corp.". The Agreement shall be effective for a period of two years, commencing on January 1, 2023 and terminating on December 31, 2024. A motion was made by Allen Toon and seconded by Tim Turpen to approve the Agreement for Accounting Services as presented. The motion passed unanimously.

BFU, Inc. d/b/a Bynum Fanyo Utilities (BFU) is now owned by Jeff Farmer. Jeff Farmer introduced himself and provided a handout to introduce staff. In June, Jeff Farmer bought out Fanyo and changed the name and incorporated separately. Bynum Fanyo Utilities, Inc. is now defunct. An "Operations Management Agreement for The Greene County Regional Sewer District Wastewater Treatment Facilities" was presented. The terms of the agreement increased monthly costs slightly. The agreement shall commence December 1, 2022 and remain in full force and effect for a period of three years. A motion was made by Scott Oliphant and seconded by Tim Turpen to approve the agreement

as presented. The motion passed unanimously. Louis Massette noted he would like to designate Allen Toon as point of contact for the District.

Marvin Abshire presented a “Fifth Amendment to Sub-Lease Agreement between Greene County, Indiana, by and through its Department of Redevelopment and the Greene County Regional Sewer District”. The terms of the two-year Sub-Lease provide for the assumption of the Commission of certain costs and expenses of the District for an additional two years, terminating on December 31, 2024. A motion was made by Allen Toon and seconded by Scott Oliphant to approve the Fifth Amendment to Sub-Lease Agreement as presented. The motion passed unanimously.

SIDC Executive Director Greg Jones did not attend the meeting to discuss the status of the Crane Village sewer system. Louis Massette reported he has attended meetings regarding Crane Village and noted that one official of the Town of Crane left office and the Secretary/Treasurer passed away recently, leaving only one member currently. Greg Jones is coordinating and working on funding.

The final order of business was the Board’s 2023 meeting schedule. A motion was made by Scott Oliphant and seconded by Tim Turpen to continue to meet on the third Thursday of each month at 8:30 a.m. in the Commissioners’ meeting room in the Greene County Courthouse. The motion passed unanimously.

In other business, Rick Graves mentioned that a microelectronics facility is projected to come to WestGate which would result in a significant impact on the sewer district. Engineering and design are no longer a part of BFU, so BFU has teamed up with Wessler Engineering. Rick Graves believes the district might want to start the process of identifying an engineer for the District. Jeff Farmer added that State Revolving Fund (SRF) requires an asset management plan before consideration of any project. Jeff Farmer noted Ziptility offers a useful mapping system for sewer utilities and they also provide an asset management plan. Matt Miller asked if there were grant opportunities for the district. Marvin Abshire noted Uplands Science and Technology Foundation (USTF) Joe Carley believes there is a ten million dollar commitment for infrastructure improvements. A motion was made by Tim Turpen and seconded by Allen Toon to authorize Marvin Abshire to start the process of selecting an engineering design firm. BFU noted that the current sewer system is working at less than 20% capacity and can handle the Town of Crane, but currently is not adequate to support a microelectronics facility.

Louis Massette noted that an open house was offered for a preview of Westcott paired lifestyle homes built at the former Scotland Meadows site and the district can expect an increase in customers from the development.

BFU Jeff Farmer asked the board who should be the point of contact for connecting customers to the sewer system. Louis Massette noted that he would like for BFU to serve as point of contact as they have done in the past. Jeff Farmer noted he will work with Matt Miller and Marvin Abshire to draft an application for connection.

There being no further business, a motion was made by Scott Oliphant and seconded by Allen Toon to adjourn. The motion was approved unanimously.

APPROVED this 19th day of January, 2023.



Timothy Turpen, Secretary

Greene County Regional Sewer District
Operating Fund Financial Report
Year-to-Date Thru October 31, 2019-2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Beginning Cash Balance	\$ <u>26,649.73</u>	\$ <u>13,524.92</u>	\$ <u>15,424.83</u>	\$ <u>56,068.46</u>
Receipts				
Sewer Connection Permits	-	-	3,990.00	-
Sewer Collections	<u>71,171.70</u>	<u>89,951.90</u>	<u>88,417.97</u>	<u>85,247.55</u>
Total Receipts	<u>71,171.70</u>	<u>89,951.90</u>	<u>92,407.97</u>	<u>85,247.55</u>
Expenses				
Utilities	16,235.16	14,637.16	14,276.30	16,469.17
Contractual Services	27,437.00	33,253.75	28,346.16	29,524.35
Repairs and Maintenance	23,687.42	28,447.00	5,306.26	13,954.53
Materials and Supplies	158.16	-	1,440.00	1,972.63
Advance Repayment-GCRC	7,744.00	7,744.00	7,040.00	7,040.00
Insurance	1,035.00	-	-	-
Collection Expense (Town of Bloomfield)	792.00	4,092.00	4,284.00	3,496.00
Refunds	82.95	32.96	-	-
Office Expense	<u>-</u>	<u>-</u>	<u>402.99</u>	<u>342.28</u>
Total Expenses	<u>77,171.69</u>	<u>88,206.87</u>	<u>61,095.71</u>	<u>72,798.96</u>
Excess(Deficit) of Receipts Over Expenses	<u>(5,999.99)</u>	<u>1,745.03</u>	<u>31,312.26</u>	<u>12,448.59</u>
Ending Cash Balance	\$ <u><u>20,649.74</u></u>	\$ <u><u>15,269.95</u></u>	\$ <u><u>46,737.09</u></u>	\$ <u><u>68,517.05</u></u>

Greene County Regional Sewer District
Operating Fund Financial Report
January 1, 2022 to October 31, 2022

	January	February	March	April	May	June	July	August	September	October	Total
Beginning Cash Balance	\$ 56,068.46	\$ 56,993.12	\$ 59,675.29	\$ 61,740.71	\$ 64,577.90	\$ 64,638.89	\$ 64,515.81	\$ 65,541.69	\$ 69,194.80	\$ 74,319.02	\$ 56,068.46
Receipts											
Sewer Collections	5,458.50	12,095.69	6,981.00	7,837.60	9,906.70	6,624.60	11,699.60	12,051.20	8,307.41	4,285.25	85,247.55
Total Receipts	5,458.50	12,095.69	6,981.00	7,837.60	9,906.70	6,624.60	11,699.60	12,051.20	8,307.41	4,285.25	85,247.55
Expenses											
Utilities	1,406.02	1,687.02	1,666.82	1,660.00	1,615.04	-	3,059.80	1,407.24	19.02	3,948.21	16,469.17
Contractual Services	2,423.82	5,214.17	2,460.17	2,460.17	4,665.17	2,460.17	2,460.17	2,460.17	2,460.17	2,460.17	29,524.35
Repairs and Maintenance	-	944.33	-	-	1,997.50	1,800.00	4,374.75	3,787.95	-	1,050.00	13,954.53
Materials and Supplies	-	-	84.59	125.80	-	1,723.51	-	38.73	-	-	1,972.63
Advance Repayment-GCRC	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	7,040.00
Collection Expense(Town of Bloomfield)	-	864.00	-	-	864.00	-	-	-	-	1,768.00	3,496.00
Office Expense	-	-	-	50.44	-	60.00	75.00	-	-	156.84	342.28
Total Expenses	4,533.84	9,413.52	4,915.58	5,000.41	9,845.71	6,747.68	10,673.72	8,398.09	3,183.19	10,087.22	72,798.96
Excess(Deficit) of Receipts Over Expenses	924.66	2,682.17	2,065.42	2,837.19	60.99	(123.08)	1,025.88	3,653.11	5,124.22	(5,801.97)	12,448.59
Ending Cash Balance	\$ 56,993.12	\$ 59,675.29	\$ 61,740.71	\$ 64,577.90	\$ 64,638.89	\$ 64,515.81	\$ 65,541.69	\$ 69,194.80	\$ 74,319.02	\$ 68,517.05	\$ 68,517.05

Additional Information:

Cash Balance as of November 11, 2022 \$ 65,333.86

Unpaid Claims as of November 11, 2022 \$ -