

# GREENE COUNTY REGIONAL SEWER DISTRICT

16 South Franklin Street  
Bloomfield, IN 47424

Louis H. Massette, Board Chairman  
LMASSETTE@BLUEMARBLE.NET

Date: \_\_\_\_\_

Customer Name : \_\_\_\_\_

Billing Address: \_\_\_\_\_

☐ NEW CONNECTION

☐ CONNECTION TRANSFER, NEW OCCUPANT

Re: Greene County Regional Sewer District

Matter: Procedures to connect to wastewater collection system

Subject: Service Address : \_\_\_\_\_

Lot : \_\_\_\_\_

State Tax Parcel No.: \_\_\_\_\_

Dear *homeowner*:

This letter is to advise you that Greene County Regional Sewer District (“the District”) has territorial authority to collect wastewater from your home/business/commercial enterprise located at the above service address. **For one (1) year from the date of this letter** (unless extended in writing), the District will accept the said flow, subject to the rules and regulations set forth in the District’s Regulation and Rate Ordinance 2021-01, as thereafter amended, if the following requirements and conditions are met<sup>1</sup>:

1. Availability Fee and Application for Sewer Connection. Prior to connecting to the District’s wastewater collection system, an availability (hook-on) fee and an Application for Sewer Connection must be provided to the District. An Application for Sewer Connection is attached. The availability fee shall be submitted with the application. ***The availability fee and inspection fee apply only to new connections and is not paid with a new occupant transfer.***

- A. **Commercial:** Payment of an availability fee of \$1,900.00 per estimated equivalent dwelling unit and any fractional part of a unit, as a “hook-on fee” for a business, office, manufacturing facility, etc. plus an inspection fee of \$250.00, is required.
- B. **Single family or multi-family residence:** Payment of an availability fee of \$1,900.00, as a “hook-on fee” per residence or residential unit, plus an inspection fee of \$250.00, for a total of \$2,150.00, is required.
- C. **Payment of availability fee:** Checks or money orders paying the availability fee shall be payable to “Greene County Regional Sewer District” and delivered in person or by regular

US mail to the District's business office, % Miller & Associates, 16 S. Franklin Street, Bloomfield, IN 47424. The District cannot accept or process credit card or debit card payments and will not accept cash.

The District will not reserve capacity until the hook-on fee is paid.

2. Approved Contractor. You must employ an approved, bonded, and insured contractor(s) who is knowledgeable about constructing and connecting new service lines to the District's system.

3. Accessible Work. No new work may be covered, buried, or otherwise made inaccessible prior to the District's satisfactory inspection. If any work is covered, buried or otherwise made inaccessible, you must uncover or make accessible the work, at your expense.

4. Inspection. The District will inspect all new or repaired work that is associated with or will affect the District's system. ***A minimum of forty-eight (48) hours' notice is required for all inspections. The installation shall not be covered until inspection has been completed.***

Requests for inspection should be directed to BFU, Inc., 320 W. 8th Street, Suite 117, Bloomington, IN 47404, tel (812) 676-8030. An inspection fee will be paid to the District, along with the hook-on fee, as provided in paragraph 1 above.

You must reimburse the District for all costs and expenses incurred by the District for inspection incidental to your connection to the District's system.

The District does not assume the responsibility of inspecting your piping or apparatus and is not responsible for it.

The District reserves the right to refuse service if you have down spouts, foundation drains, springs, surface water or sump pumps connected to your sewer line. Any piping of this nature must be left uncovered for the District's inspection before sewer hook-on is approved.

Your piping and apparatus shall be installed and maintained, at your expense, in a safe and efficient manner and in accordance with the District's Sewer Rules and Regulations, its Master Plans and Standard Specification, and sanitary regulations of the State Board of Health and local health agencies

5. Issuance of Hook-On Permit. If the availability fee and inspection fee are paid, the Application for Sewer Connection is submitted, and the work is satisfactory, the District may approve the inspection and issue a hook-on permit. A hook-on permit attaches to a parcel and runs with the land; hook-on permits cannot be sold separately from the parcels for which they are issued.

6. Location of Connection. You must provide the District with the location of your connection to the District's system.

Each service line shall connect with the District's system at a place nearest available to that of your desired use, provided that no new service line or change in an existing service line may be made which will interfere with an existing service line.

If the District's system is inadequate to permit the delivery of sewage through a service line installed at such place without interfering with the delivery of sewage through a prior service line, then such service line shall be installed at such place as the District designates.

7. Monthly Billing. Monthly billing begins with issuance of the permit. A new single family residential user shall be assessed and pay a fee of 1 equivalent dwelling unit (EDU) per month. A new commercial user shall be assessed and pay a fee of 1 equivalent dwelling unit (EDU) per month, through the date of occupancy or until the first anniversary of issuance of the permit, whichever occurs first. Thereafter, the new commercial user shall be assessed and pay a fee based on actual usage, if occupied, and estimated usage until occupied. Monthly sewer charges are based on the amount of water used. If water is not metered from a utility company with which the District has contracted service agreements, and if the commercial user refuses or declines to disclose water bills to the District, then bills will be based on a flat rate for similar usage as determined by the District. The Town of Bloomfield serves as the District's billing agent and collection agent. Bills are labeled "Sewage Disposal Works".

8. Responsibility for Sewer. The District does not accept ownership or responsibility for any lines, grinder pumps, lift stations, or related equipment or assets associated with any construction or work. You will be responsible for the costs incurred in constructing, connecting, and maintaining a service line(s) from the District's main line(s) to your dwelling or other place of use on your premises.

9. Cancellation of Membership and/or Discontinuance of Service. The District may discontinue service for any violation of any rule, regulation, or condition of service of the District.

Very truly yours,

GREENE COUNTY REGIONAL  
SEWER DISTRICT, by:  
Louis H. Massette,  
District Board Chairman

Enclosures:     Copy of this letter for your records  
                      Application for Sewer Connection

cc:     Louis H. Massette, President  
         Bloomfield Clerk/Treasurer (billing agent)  
         BFU, Inc., inspector

**Acceptance of Terms for Connection to  
Greene County Regional Sewer District**

The undersigned hereby acknowledges understanding and acceptance of the procedures for connection to Greene County Regional Sewer District's wastewater collection system, this \_\_\_\_\_ day of \_\_\_\_\_ (month), 202\_\_\_\_.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name)

**Send the following:**

This acceptance of terms  
Sewer connection fee  
Application for Sewer Connection

**To the following address:**

Greene County Regional Sewer District  
16 South Franklin Street  
Bloomfield, IN 47424