

**Minutes of the Greene County Regional Sewer District**  
**Board of Directors**  
**January 19, 2023**

The regular meeting of the Board of Directors of the Greene County Regional Sewer District was held at 8:30 a.m. on January 19, 2023, in the Commissioners' Room of the Greene County Courthouse. Present in person were Louis Massette, Allen Toon, Tim Turpen, Michael Turner, and Scott Oliphant. Also present in person were Matt Miller, Board Attorney Marvin Abshire, SIDC Executive Director Greg Jones, Randy Baker, Kristi Hartzburg, John Mensch, and BFU, Inc., representatives Jeff Farmer and Connor Collier.

The meeting was opened by a pledge to the flag. Louis Massette called the meeting to order.

The first item of business was election of officers for 2023. Scott Oliphant moved, and Tim Turpen seconded, to retain the same officers as last year: Louis Massette as President, Allen Toon as Vice President, Timothy Turpen as Secretary, and Scott Oliphant as Treasurer. The motion passed 5-0. Each board member signed an Oath.

The next item of business was review and approval of the minutes from the November 17, 2022, meeting. It is noted that the December, 2022, meeting was cancelled. Allen Toon moved, and Scott Oliphant seconded, to waive the reading and approve the minutes as presented. The motion passed 5-0.

Matt Miller submitted the Operating Fund Financial Report with yearly and month-to-month comparisons and claims docket incorporated herein by reference. The cash balance as of November 30, 2022, was \$78,415.13 and the cash balance as of December 31, 2022 was \$78,033.53. Matt Miller noted that revenue is up four years in a row and that the District is in a good position for growth and expansion. Scott Oliphant moved, and Michael Turner seconded, to approve the Financial Report and claims docket. The motion passed 5-0.

Next, was consideration of a mowing proposal submitted by Big Bear Ridge, LLC, Randy Baker, member dated January 10, 2023. After review, Scott Oliphant moved, and Michael Turner seconded, to approve the mowing proposal and the contract prepared by Marvin Abshire. The motion passed 5-0.

The next item of business was Request for Quote (RFQ) update for general engineering services for the Regional Sewer District. Marvin Abshire solicited a RFQ to Wessler Engineering, Greeley and Hansen, and Triad Associates, all three from Indianapolis and HWC Engineering from

Terre Haute. Greeley and Hansen declined given their workload and future commitments. Quotes must be received by 4:00 p.m. on February 10, 2023, and quotes will be opened during the regular meeting of the District on February 16, 2023.

SIDC Executive Director Greg Jones updated the Board on the Crane Village Feasibility Study to disconnect the Town of Crane from Crane base and connect to the Regional Sewer District facility. Usual funding sources won't work, but the Office of Local Defense Community Collaboration may work and allow for laterals. The minimum grant size is \$2 million and pays for 90% of construction and inspection costs. BFU, Inc. has scoped the project to be \$2.1 million. The local match is the responsibility of the Town of Crane. SIDC is working with the Town along with Martin County local funders. SIDC will move forward with the July 2023 grant deadline. The grant award is anticipated in September/October 2023 to allow construction to begin in the Spring of 2024. The Town of Crane has a new board and they assured they are still on board with this project. The Feasibility Study is on the SIDC website for review. The Town of Crane currently has 98 potential customers and the District's facility has the capacity for the estimated 9-10,000 gallons of flow per day.

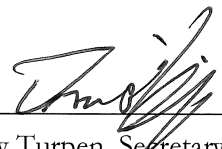

Prior to the meeting, Marvin Abshire circulated a draft of connection terms and conditions letter and application for new commercial and residential sewer customers. A lengthy discussion was held with the following topics revised:

1. Connection fees, inspection fees, and applications to be directed to Matt Miller's office.
2. Clearly define a chain of command.
3. Matt Miller will notify Bynum Fanyo, Marvin Abshire, Louis Massette, and Allen Toon when an application is turned in and fees have been paid.
4. Once connection is made, Bynum Fanyo will notify the Town of Bloomfield Clerk to begin billing.
5. The application form will be placed on the Regional Sewer District's web page and Bynum Fanyo's web page along with approved installers.
6. Address capping laterals that result from demolition, damage, or disconnection.
7. New developments should build in inspection fees paid by developer and incorporate into Ordinance.

Louis Massette reported that he was contacted by a customer informing him that the Regional Sewer District is not a participant in the Indiana 811 locating service. Lou Massette subsequently requested an Indiana 811 registration packet which he will circulate. The District needs to determine if they want to participate in the locating service. Jeff Farmer noted that it would only take one instance of a customer hitting the line and the fees to participate in Indiana 811 would pay for itself. This matter will be addressed at the next meeting.

There being no further business, Scott Oliphant moved, and Michael Turner seconded, to adjourn. The motion was approved unanimously.

APPROVED this 16th day of February, 2023.

   
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Timothy Turpen, Secretary

**Greene County Regional Sewer District**  
**Operating Fund Financial Report**  
**Year-to-Date Thru December 31, 2019-2022**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Beginning Cash Balance	\$ <u>26,649.73</u>	\$ <u>13,524.92</u>	\$ <u>15,424.83</u>	\$ <u>56,068.46</u>
Receipts				
Sewer Connection Permits	-	-	3,990.00	-
Sewer Collections	<u>83,151.90</u>	<u>105,373.00</u>	<u>108,534.27</u>	<u>105,110.52</u>
Total Receipts	<u>83,151.90</u>	<u>105,373.00</u>	<u>112,524.27</u>	<u>105,110.52</u>
Expenses				
Utilities	21,049.52	17,530.86	16,899.34	18,043.52
Contractual Services	35,851.25	39,154.75	34,300.05	35,819.69
Repairs and Maintenance	28,155.83	33,284.00	5,306.26	15,023.33
Materials and Supplies	158.16	226.52	2,240.00	1,972.63
Advance Repayment-GCRC	9,152.00	9,152.00	8,448.00	8,448.00
Insurance	1,035.00	-	-	-
Collection Expense (Town of Bloomfield)	792.00	4,092.00	4,284.00	3,496.00
Refunds	82.95	32.96	-	-
Office Expense	<u>-</u>	<u>-</u>	<u>402.99</u>	<u>342.28</u>
Total Expenses	<u>96,276.71</u>	<u>103,473.09</u>	<u>71,880.64</u>	<u>83,145.45</u>
Excess(Deficit) of Receipts Over Expenses	<u>(13,124.81)</u>	<u>1,899.91</u>	<u>40,643.63</u>	<u>21,965.07</u>
Ending Cash Balance	<u>\$ <u>13,524.92</u></u>	<u>\$ <u>15,424.83</u></u>	<u>\$ <u>56,068.46</u></u>	<u>\$ <u>78,033.53</u></u>

January 1, 2022 to December 31, 2022

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Beginning Cash Balance	\$ 56,068.46	\$ 56,993.12	\$ 59,675.29	\$ 61,740.71	\$ 64,577.90	\$ 64,638.89	\$ 64,515.81	\$ 65,541.69	\$ 69,194.80	\$ 74,319.02	\$ 68,517.05	\$ 78,415.13	\$ 56,068.46
Receipts													
Sewer Collections	5,458.50	12,095.69	6,981.00	7,837.60	9,906.70	6,624.60	11,699.60	12,051.20	8,307.41	4,285.25	13,081.27	6,781.70	105,110.52
Total Receipts	5,458.50	12,095.69	6,981.00	7,837.60	9,906.70	6,624.60	11,699.60	12,051.20	8,307.41	4,285.25	13,081.27	6,781.70	105,110.52
Expenses													
Utilities	1,406.02	1,687.02	1,666.82	1,660.00	1,615.04	-	3,059.80	1,407.24	19.02	3,948.21	19.02	1,555.33	18,043.52
Contractual Services	2,423.82	5,214.17	2,460.17	2,460.17	4,665.17	2,460.17	2,460.17	2,460.17	2,460.17	2,460.17	2,460.17	3,835.17	35,819.69
Repairs and Maintenance	-	944.33	-	-	1,997.50	1,800.00	4,374.75	3,787.95	-	1,050.00	-	1,068.80	15,023.33
Materials and Supplies	-	-	84.59	125.80	-	1,723.51	-	38.73	-	-	-	-	1,972.63
Advance Repayment-GCRC	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	8,448.00
Collection Expense(Town of Bloomfield)	-	864.00	-	-	864.00	-	-	-	-	1,768.00	-	-	3,496.00
Office Expense	-	-	-	50.44	-	60.00	75.00	-	-	156.84	-	-	342.28
Total Expenses	4,533.84	9,413.52	4,915.58	5,000.41	9,845.71	6,747.68	10,673.72	8,398.09	3,183.19	10,087.22	3,183.19	7,163.30	83,145.45
Excess(Deficit) of Receipts Over Expenses	924.66	2,682.17	2,065.42	2,837.19	60.99	(123.08)	1,025.88	3,653.11	5,124.22	(5,801.97)	9,898.08	(381.60)	21,965.07
Ending Cash Balance	\$ 56,993.12	\$ 59,675.29	\$ 61,740.71	\$ 64,577.90	\$ 64,638.89	\$ 64,515.81	\$ 65,541.69	\$ 69,194.80	\$ 74,319.02	\$ 68,517.05	\$ 78,415.13	\$ 78,033.53	\$ 78,033.53

**Additional Information:**

Cash Balance as of January 17, 2023 \$ 72,994.51

Unpaid Claims as of January 17, 2023	\$ -
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