

Minutes of the Greene County Regional Sewer District
Board of Directors
April 20, 2023

The regular meeting of the Board of Directors of the Greene County Regional Sewer District was held at 8:30 a.m. on April 20, 2023, in the Commissioners' Room of the Greene County Courthouse. Present in person were Allen Toon, Tim Turpen, Michael Turner, and Scott Oliphant. Absent was Louis Massette. Also present in person were Matt Miller, Board Attorney Marvin Abshire, Jeff Farmer, Ziptility Consultant Adam Hershberger, Commissioner Rick Graves, Triad Associates representative Allen Galloway, Wessler Engineering representatives Marty Wessler, Tyler Graves and Madison Truemner, and HWC Engineering representative Eric Smith.

The meeting was opened by a pledge to the flag. Allen Toon called the meeting to order.

The first item of business was review and approval of the minutes from the March 16, 2023 regular meeting. Michael Turner moved, and Scott Oliphant seconded, to waive the reading and approve the minutes as presented. The motion passed 4-0.

Matt Miller submitted the Operating Fund Financial Report with yearly and month-to-month comparisons and claims docket incorporated herein by reference. The cash balance as of March 31, 2023, was \$86,503.24. Matt Miller noted the district has a good balance and the cash position has climbed. Scott Oliphant moved, and Tim Turpen seconded, to approve the claims docket. The motion passed 4-0. Scott Oliphant moved, and Michael Turner seconded, to approve the financial report. The motion passed 4-0.

The next item of business was to receive comments from three general engineering applicants. The first presenter was Triad Associates, Inc.'s representative Allen Galloway. Mr. Galloway provided a supplemental packet to the board. Triad is based in Indianapolis and its engineering focus is water, sewer, storm water, streets, trails, and some buildings. Triad's key points include the following:

- (a) Specializes in small communities including Linton.
- (b) Does not charge a retainer, only hourly when needed.
- (c) Will assign a team based on workload and proximity to site.
- (d) Allen Galloway would attend general meetings on an as-needed basis.
- (e) Triad has added one engineer and transportation employee since submitting quote, no losses.
- (f) Triad is conscious of finding cost-effective solutions.

The second presentation was from Wessler Engineering CEO Marty Wessler. Tyler Graves and Madison Truemner from Triad were also present. Wessler Engineering is based in Indianapolis having been established in 1975. Wessler's key points include the following:

- (a) CEO Marty Wessler's first job working for his father was in Switz City as well as Eastern Heights Utilities.
- (b) Engineer Madison Truemner is working on Worthington's issues now.
- (c) Madison Truemer is assisting the Town of Worthington in applying for a low interest, small revolving fund loan and pursuing an OCRA grant.
- (d) Wessler is an employee-owned company.
- (e) Experience working with BFU since early 2000's when first discussing Crane Sewer.
- (f) Works with small unincorporated towns to solve problems and install sewers and package plants.
- (g) Does not charge retainer.
- (h) Uses on-call agreements depending on project task.
- (i) Tracks tasks for clarity. Some projects are lump sum and others hourly.
- (j) Local employees live in Seymour, Paragon, and Evansville.
- (k) Working on wastewater plant in Lebanon and West Lafayette so understand impact of chip foundry.

The third presentation was from HWC Engineering VP and Director of Water Resources Division Eric Smith. Mr. Smith works out of the Terre Haute office with 25 employees. HWC's key points include the following:

- (a) HWC was founded in 1989 in Terre Haute. Eric Smith has been with them since 1991.
- (b) Does not charge retainer fee, only hourly as needed.
- (c) HWC is full-service firm with roots in water and wastewater work.
- (d) Experience working as on-call engineer with Regional Sewer Districts and cities and towns and helping with operations as trusted advisor.
- (e) History of working in Greene County.
- (f) Worked in Jasonville for over 20 years and currently working on connecting Shakamak State Park to the City of Jasonville sewer plant.
- (g) Experience working on developments at interstate interchanges.
- (h) Will assist with asset management plans required to get funding.
- (i) Good relationships with various funding agencies.
- (j) Has not worked with BFU.

Ziptility, Inc. Asset Management Program Consultant Adam Hershberger introduced himself to the board. Ziptility is a Bloomington software company for water and sewer utilities. Ziptility is a rapid growth company with 80 customers, mostly in Indiana. The app is user-friendly to the operations and asset management for small utility teams. Ziptility makes it easier to capture, organize, and analyze data to improve daily operations and simplify long-term decision making. The board agreed to organize a subcommittee of two to look at the software with Adam Hershberger and Jeff Farmer.

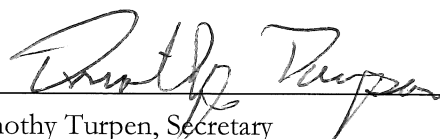
The BFU Operation Report for March, 2023 is incorporated by reference and was provided by Jeff Farmer summarized as follows:

- (a) BFU highly recommends Ziptility.
- (b) A new pump has been ordered for the Scotland Road lift station.
- (c) The influent lift station is operating on one pump.
- (d) There is a very long lead time on receiving pumps. Jeff Farmer suggested ordering a spare pump.
- (e) Six new service inspections took place at Westcott Development.
- (f) A maintenance summary was provided.

In other business, the board scheduled a special meeting on May 4, 2023, at 8:30 a.m. to conclude deliberations and select a general engineering firm.

There being no further business, Michael Turner moved, and Tim Turpen seconded, to adjourn. The motion passed 4-0.

APPROVED this 18th day of May, 2023.



Timothy Turpen, Secretary

Greene County Regional Sewer District
Operating Fund Financial Report
Year-to-Date Thru March 31, 2019-2023

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Beginning Cash Balance	\$ <u>26,649.73</u>	\$ <u>13,524.92</u>	\$ <u>15,424.83</u>	\$ <u>56,068.46</u>	\$ <u>78,033.53</u>
Receipts					
Sewer Connection Permits	-	-	-	-	8,600.00
Sewer Collections	<u>20,989.40</u>	<u>27,470.65</u>	<u>26,903.70</u>	<u>24,535.19</u>	<u>24,378.10</u>
Total Receipts	<u>20,989.40</u>	<u>27,470.65</u>	<u>26,903.70</u>	<u>24,535.19</u>	<u>32,978.10</u>
Expenses					
Utilities	5,457.40	3,636.55	4,628.55	4,759.86	4,567.06
Contractual Services	8,454.75	8,931.50	9,410.67	10,098.16	10,851.84
Repairs and Maintenance	4,088.00	15,821.78	-	944.33	3,245.30
Inspections	-	-	-	-	1,000.00
Materials and Supplies	-	-	-	84.59	1,864.19
Advance Repayment-GCRC	2,112.00	2,112.00	2,112.00	2,112.00	2,112.00
Insurance	-	-	-	-	-
Collection Expense (Town of Bloomfield)	-	2,400.00	1,716.00	864.00	868.00
Refunds	-	-	-	-	-
Office Expense	<u>-</u>	<u>32.96</u>	<u>37.84</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>20,112.15</u>	<u>32,934.79</u>	<u>17,905.06</u>	<u>18,862.94</u>	<u>24,508.39</u>
Excess(Deficit) of Receipts Over Expenses	<u>877.25</u>	<u>(5,464.14)</u>	<u>8,998.64</u>	<u>5,672.25</u>	<u>8,469.71</u>
Ending Cash Balance	<u>\$ 27,526.98</u>	<u>\$ 8,060.78</u>	<u>\$ 24,423.47</u>	<u>\$ 61,740.71</u>	<u>\$ 86,503.24</u>

Greene County Regional Sewer District
Operating Fund Financial Report
January 1, 2023 to March 31, 2023

	<u>January</u>	<u>February</u>	<u>March</u>	<u>Total</u>
Beginning Cash Balance	<u>\$ 78,033.53</u>	<u>\$ 79,391.91</u>	<u>\$ 76,832.58</u>	<u>\$ 78,033.53</u>
Receipts				
Sewer Connection Permits	-	-	8,600.00	8,600.00
Sewer Collections	<u>6,397.40</u>	<u>7,726.60</u>	<u>10,254.10</u>	<u>24,378.10</u>
Total Receipts	<u>6,397.40</u>	<u>7,726.60</u>	<u>18,854.10</u>	<u>32,978.10</u>
Expenses				
Utilities	1,491.02	1,588.02	1,488.02	4,567.06
Contractual Services	2,844.00	5,338.56	2,669.28	10,851.84
Repairs and Maintenance	-	2,610.00	635.30	3,245.30
Inspections	-	-	1,000.00	1,000.00
Materials and Supplies	-	45.35	1,818.84	1,864.19
Advance Repayment-GCRC	704.00	704.00	704.00	2,112.00
Collection Expense(Town of Bloomfield)	<u>-</u>	<u>-</u>	<u>868.00</u>	<u>868.00</u>
Total Expenses	<u>5,039.02</u>	<u>10,285.93</u>	<u>9,183.44</u>	<u>24,508.39</u>
Excess(Deficit) of Receipts Over Expenses	<u>1,358.38</u>	<u>(2,559.33)</u>	<u>9,670.66</u>	<u>8,469.71</u>
Ending Cash Balance	<u><u>\$ 79,391.91</u></u>	<u><u>\$ 76,832.58</u></u>	<u><u>\$ 86,503.24</u></u>	<u><u>\$ 86,503.24</u></u>
Additional Information:				
Cash Balance as of April 13, 2023	<u><u>\$ 85,242.55</u></u>			
Unpaid Claims as of April 13, 2023	<u><u>\$ -</u></u>			