



Final Inspections Required Site Photographs

Before beginning excavation, the installer is required to provide 1 business day (24-business hours) notice and provide 2 business days (48-business hours) notice before covering the residential OSS to the health department.

The health department hours of operation are Monday through Friday, 8AM to 4PM. OSS pre-construction meetings are scheduled during department hours of operation. Final inspections occur and/or are scheduled during department hours of operation. The timing of a site visit may vary resulting in the health department inspector not present during all stages of the septic installation/construction process; therefore, the following site installation photographs are required for final inspection evaluation:

1. Residential sewer with clean-out
2. Septic tank internal views showing in let and out let connectors
3. Septic tank external views showing two risers and secondary lids or childproof plugs
4. Outlet baffle filter installed (if applicable)
5. Effluent sewer outlet from the septic tank to dose tank (if applicable) and/or d-box (if applicable) to the septic field/bed
6. Internal view of dose tank, external views of dose tank showing the riser and secondary lid or childproof plug, and the audio/visual alarm (if applicable)
7. Internal view of d-box with speed levelers and baffle with weep hole (if applicable)
8. Trench depth of each finger or bed (cut) depth of sand lined system (measuring tape to trench bottom/bed bottom)
9. Preparation of the bottom bed for sand lined systems before sands are added (soil to sand interface)
10. Absorption field (showing all trenches, chambers, or pipes and sand extension in one photo and/or photos as you go)
11. Header trench and end caps of laterals or serial sections
12. Vent pipe (if applicable)
13. Inspection pipe (if applicable)
14. Drain depth (grade rod/measuring tape)
15. Drain daylight with rodent guard
16. Surface diversion
17. Seed and straw

Once photographs are received by the health department, you will receive notice to cover the residential on-site sewage system. The seed and straw picture is the final photograph that is added to the file after you receive notice to cover the septic installation.

Photographs may be submitted in person or by mail to the Greene County Health Department, 217 E. Spring Street, Suite 1, Bloomfield, IN 47424. Photos must have a cover page identifying the owner/applicant, site address and parcel ID. Photographs may also be submitted in jpeg format via email to health@co.greene.in.us. Please include the owner/applicant, site address and parcel ID with your email. The health department will issue notice of final inspection results to the installer and applicant/owner.

Installation Recommendations

- A. An acceptable rodent screen is a flood drain grate to at least 4 feet of solid pipe and/or external rodent guard designed for use on PVC pipe.

Example of Acceptable Rodent Guards



Example of Unacceptable Rodent Guards



- B. A clean-out within 5 feet of the foundation.



C. Coated tanks above the waterline and coated distribution boxes.



D. From the septic tank, schedule 40 pipe on the end let residential sewer and outlet effluent sewer to undisturbed ground.



Note: Add childproof lids to poly-septic tanks.



E. Seed and straw all OSS system upon completion of each install; seed and straw trench designs after settling has occurred.

