

NOTICE OF EMPLOYMENT OPPORTUNITY
PUBLIC DEFENDER ATTORNEY, GREENE COUNTY, INDIANA

The Greene County Public Defender Board, Bloomfield, Indiana, seeks to hire a full-time Public Defender Attorney for Greene County, Indiana. Incumbent will be responsible for providing representation to indigent defendants accused of crimes by the State of Indiana; to children accused of criminal activity in juvenile delinquency matters; juvenile status offense representation; representation of those threatened with contempt sanctions for failure to pay court-ordered child support; and representation of indigent parents and children in Child in Need of Services matters, all subject to such case load limitations as may be imposed from time to time by the Indiana Public Defender Commission. Office hours for the office of the Greene County Public Defender are 8:00 AM-4:00 PM Monday through Friday, but the position itself requires regularly working extended hours, evenings, and weekends.

The successful applicant will demonstrate, among other traits, a high level of dedication to the defense of indigent clients and a commitment to public defense and the principles underlying effective assistance of counsel.

Preliminary Qualifications:

All applicants shall have a Juris Doctor degree from an accredited law school and admission to practice law in the State of Indiana, with ongoing completion of all licensing requirements. The applicant shall possess a valid Indiana driver's license and demonstrated good driving record.

Applicants shall present preferably at least two years of criminal law experience. High-level felony and murder defense experience is preferred. The successful applicant will demonstrate the ability to carry a full-time Public Defender caseload and will demonstrate the ability to handle multiple priorities and a large volume of work.

The successful applicant will demonstrate excellent written and oral communication skills with emphasis on strong interpersonal communications; and will work well unsupervised or in a team environment.

Applications:

Interested persons should request a detailed job description by contacting Tana McDonald at the Greene County Public Defender's Office, PO Box 86, Bloomfield, IN 47424; (812) 384-9370; or via email: tana.mcdonald@co.greene.in.us. Resumes will be accepted and qualified candidates will be considered until such time as the position has been filled.

Salary

The 2020 salary ordinance fixes the salary for this position at \$70,000.00. The date of employment is two weeks following acceptance of offer.

GREENE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.