

**NOTICE OF EMPLOYMENT OPPORTUNITY  
FOR LICENSED PRACTICAL NURSE (LPN)  
GREENE COUNTY HEALTH DEPARTMENT**

The Greene County Health Department, Bloomfield, Indiana, seeks to hire a part-time Licensed Practical Nurse. Incumbent is responsible for assisting the Public Health Nurse with providing health care and education to patients, families, and the community. Incumbent reports directly to the Health Administrator. Regular work schedule is Monday through Friday not exceeding 29 hours. Hours may vary. Position start date is January 4, 2021.

**Minimum Qualifications:**

- Current Indiana Registered Licensed Practical Nurse required and experience in public health or related area preferred.
- Possession of a valid driver's license and demonstrated safe driving record.
- Current basic life support certification and periodic recertification, consistent with AHA guidelines.
- Comprehensive knowledge of and ability to make practical application of federal, state and local public health regulations including HIPAA, department policies and procedures, and accepted principles and practices of public health nursing.
- Comprehensive knowledge of standard immunization practices, procedures, and potential complications.
- Ability to effectively administer injections, supervise clinics maintain appropriate schedules and resolve problems as needed.
- Ability to effectively examine and screen individuals, assess needs, and provide appropriate information, treatment, assistance and appropriate referrals.
- Ability to properly use various medical equipment, including stethoscope, thermometer, sphygmomanometer, scales, and syringes.
- Ability to communicate effectively, both orally and in writing, with co-workers, local health care providers, school personnel, community organizations, and the public, including being sensitive to professional ethics, gender, cultural diversities and disabilities.
- Working knowledge of health and social services available to county residents and ability to coordinate services and facilitate referrals as appropriate.
- Ability to serve on 24-hour call and respond swiftly, rationally and decisively to public health emergency situations.
- Ability to work extended including evening and/or weekend hours as well as occasional travel out of town for meetings/training, sometimes overnight.

**Applications:**

Interested persons may obtain a detailed job description and application by contacting the Greene County Health Department at Courthouse Annex, 217 E Spring Street, Suite 1, Bloomfield, IN 47424; (812) 384-4496; or via email: [shari.lewis@co.greene.in.us](mailto:shari.lewis@co.greene.in.us). Resumes and applications must be received by the Greene County Health Department no later than **4:00 p.m. on November 16, 2020**. Following the receipt and review of resumes submitted, the Greene County Health Department will schedule interviews with prospective candidates

**Salary**

Position is an hourly position at the rate of \$20.00 per hour.

**GREENE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.**