

NOTICE OF EMPLOYMENT OPPORTUNITY

GREENE COUNTY AMBULANCE SERVICE DIRECTOR

The Greene County Emergency Medical Service Board, Bloomfield, Indiana, seeks to hire a full-time Greene County Ambulance Service Director. Incumbent serves as Director for the Greene County Ambulance Service, responsible for directing and supervising all Ambulance Service operations and personnel. The work location for this position is 1133 N 975W, Linton, Indiana. Interested persons should request a detailed job description with requirements and job application by contacting the Greene County Attorney's Office at (812) 384-0081; via email to marvin.abshire@co.greene.in.us; or under Employment Opportunities on the county's website, www.co.greene.in.us. Resumes and job applications must be received by the Greene County Attorney's Office, Courthouse, 1 E Main Street, Bloomfield, Indiana 47424, no later than 4:00 PM on Monday, June 23, 2025. Following the receipt and review of resumes with job applications submitted, the Emergency Medical Service Board will schedule interviews with qualified candidates.

The successful candidate will, *among other qualifications*, satisfy the following:

- Baccalaureate Degree preferred in health care or management-related field, including public safety or business management and/or equivalent combination of training and experience in related field.
- Working knowledge of and ability to make practical application of personnel and budget administration, state requirements concerning emergency medical service administration, procedures and protocols, and familiarity with local emergency medical service needs.
- Ability to research and apply various information sources, such as Indiana legal codes, directives from State Emergency Management Agency, Emergency Care of Sick & Injured Textbook and Physicians' Desk Reference.
- Ability to supervise and direct assigned personnel, including interviewing, hiring, training, making work assignments, evaluating, providing corrective instruction and terminating as necessary.
- Ability to attend personnel management, human relations, or leadership training as the same may be available and deemed appropriate by the Emergency Medical Services Advisory Board (the Board).
- Ability to communicate effectively, both orally and in writing, with co-workers, state and local government officials, and the public, including being sensitive to professional ethics, gender, cultural diversities and disabilities.
- Ability to recognize signs and symptoms of some communicable diseases and dangers of blood-borne pathogens and protect oneself from contamination by utilizing universal health precautions and avoiding high risk environments.
- Ability to comply with all employer and department policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.
- Ability to adapt to changing weather conditions, work environments, irregular and/or extended hours and to perform duties despite the stress of potential personal injury and/or loss of life. Ability to appropriately respond to emergencies from off-duty status.
- Ability to occasionally work extended, evening and/or weekend hours, and occasionally travel out of town, and overnight.
- Possession of a valid Indiana driver's license and a demonstrated safe driving record.

2025 County salary ordinance fixes the compensation for this position at \$34.61 per hour, 35 hours/week.

GREENE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.